

Job Description Ministerial Services

Sermons

We are looking for an ordained UU minister to give one sermon per month during the congregational year from September through June, inspiring our hearts and our minds and also:

- Affirming our UU principles
- Affirming our Open Circle UU Purpose as defined in our bylaws
- Being in alignment with our consensus process and community-led congregation
- Drawing from many sources including world religions, Jewish and Christian teachings, humanist teachings and earth-centered traditions
- Spiritually centered and theologically diverse
- Providing safe sacred space
- Operating through shared ministry
- Working against oppression

These services would require working with the Celebrations and Expressions Committee (CEC) to coordinate sermon topics with the rest of the Open Circle sermon schedule. A coordinator from the CEC will be available to help the minister by creating the order of service, finding persons to help with the service (lighting the chalice, doing the For All Ages, etc.), and coordinating music with the choir. Our services take place at 4:30-5:45 pm on Sundays. Circle meetings are the second Sunday of the month from 4:30-6:00 pm.

Pastoral care

We are looking for a trained UU minister who affirms our covenant, mission, and vision to be available for pastoral counseling, pastoral visits (hospital, members in need), and rites of passage (births, weddings, funerals, hospice, etc.) This would require being present at Open Circle services to establish a relationship and being available as needed.

Outreach

We also need someone to be a visible presence both within Open Circle and in the community at large. This would involve interfacing with other religious groups and leaders in the community as well as representing Open Circle to groups with which we could work together on anti-oppression activities. The person would also contact visitors and welcome new members.

Inspiration and Congregational Growth

We also need someone to create programs related to adult RE, anti-oppression work, building individual theologies, and other topics.

Time Estimate

Open Circle Unitarian Universalist does not generally meet during the months of July and August, although some summer programming of social events or social justice classes may occur. Typically summer (July and August events) would not require ministerial services. As envisioned, our consulting minister would be contracted to continue pastoral care and community outreach as needed for the summer month of August.

(con'd reverse side)

We would expect to contract for services with the following as a guideline:

Sermons	1 service per month (excluding July & August)
Pastoral care:	5 hours per month (excluding July)
Outreach:	4 hours per month (excluding July)
Inspiration and Congregational Growth	4 hours per month (excluding July)

Contract: \$200/sermon; \$25/hr for other services through June 30, 2008

To apply, contact Paul Gibb, Open Circle UU, paulgibb@comcast.net, 303-652-1173, P.O. Box 986, Niwot, CO 80544.